



ANDHRA PRADESH STATE

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Additional Registrar/ Managing Director (FAC)



COOPERATIVE UNION Ltd.

D.No.6-21/1, B.J.R. Nagar,
Poranki (V), Penamalur (M),
Krishna District-521 137.



Circular Memo R.C.No. 470/Trg/2025-26/DCM&CA

Date 29.05.2025

Sub : A.P.State Cooperative Union Ltd., Vijayawada – Training &
Education - Commencement of 10th batch of DCM&CA Course
for the year 2025-2026 –Reg.

The A.P.State Cooperative Union is an Apex Institution formed under the A.P.Cooperative Societies Act 1964 and affiliated to NCUI, New Delhi, Government of India. In Rule No.12 (2)(a) of A.P.C.S Act 1964, "Cooperative Union" means a society which has as its principal object the undertaking of cooperative education, propaganda and training. The A.P.S.C.U. is imparting various trainings to the employees of Department, Cooperative Societies, elected bodies and its members. Every year the APSCU Ltd., Vijayawada is offering DCM & CA Course for both In-service and Fresh candidates who are willing to work in Cooperative Societies.

The A.P. State Cooperative Union Ltd., Vijayawada is proposed to commence the six months duration of DCM&CA Course, 10th batch for the year 2025-2026 in 4 (Four) Cooperative Training Centers from 01.07.2025 onwards for both In-Service, Fresh and Supplementary Candidates. In this connection, it is hereby informed that the fee is prescribed to an amount of Rs.6900/- (Rupees Six thousand nine hundred only) per trainee (which includes Rs.5,685/-towards Course Fee, Rs.1015/- towards Course Material Cost and Rs.200/- towards Application Registration Fee). The filled in application forms along with supporting documents and Course fee remitted in the shape of online payment through Union Bank of India or other Nationalized Bank and the UTR number and date Bank Branch name particulars shall be appended to the original application form.

All the Principals of Cooperative Training Centers in the State are instructed to give wide publicity for the DCM & CA Course, 10th batch for the year 2025-2026 and inform the same to all the CEOs, EOs and Faculties who are working within their jurisdiction about the DCM & CA Course, 10th batch for the year 2025-2026. The Lecturers, EOs and CEOs should identify and get applications from eligible candidates of their respective Districts and see that the target shall be achieved.

The Principals of the CTCs are hereby informed that the DCM & CA Course training 10th batch for the year 2025-2026 shall be conducted through offline only.

The District Cooperative Officers in the State are requested to take necessary action to depute the untrained staff if any working in the Cooperative Societies, Cooperative Urban Banks, PACS and any other Coop. Societies. The DCM & CA is the minimum departmental qualification required to work in the any Cooperative Organization. Further,



the District Cooperative Officers are requested to issue necessary instructions to all Divisional Cooperative Officers, Sub Divisional Officers and all the Presidents of Cooperative Societies in their District concerned.

The Application Form along with instructions, Training Schedule & Course particulars are enclosed for taking necessary further action.

Encl: As above.




ADDITIONAL REGISTRAR/
MANAGING DIRECTOR (FAC)

To

The all Principals of CTCs in the State.

The all District Cooperative Officers in the State.

Copy submitted to the Commissioner for Cooperation & Registrar of Cooperative Societies, A.P., Guntur for kind information..

Copy to all the Divisional Cooperative Officers in the State.

Copy to the CEOs of all the DCCBs in the State with a request to depute untrained staff to CTCs concerned for DCM & CA COURSE 10th batch for the year 2025-2026.

Copy to all E.O.s in the state with a request to take necessary action to depute untrained staff to DCM & CA COURSE 10th batch for the year 2025-2026.

Copy to all CEOs of DCCB in the State with a request to take necessary action to depute untrained Staff to CTCs concerned for DCM & CA course 10TH batch for the year 2025-2026

Copy to the Vice Chairman & Managing Directors, A.P. S.C. Corporation, Vijayawada
With a request to depute untrained staff for DCM & CA Course

Copy to all Functional Registrars of Cooperative Societies for information and necessary action.

Copy to all Cooperative APEX Institutions/Cooperative Federations for information.

Copy to C.E.Os of MEPMA , SERP and Sreenidhi Cooperative Society with request to depute your staff for this training as it is very useful.

Training Programme Schedule	Period		From 01.07.2025 to 27.12.2025 Training Duration 180 Days		
	From	To	No. of Working days	Holidays Official	Course Duration
Class Room Training	01.07.2025	28.09.2025	69	21	90
Practical training	29.09.2025	13.10.2025	10	5	15
Class Room Training	14.10.2025	30.11.2025	39	9	48
Internal Examinations	01.12.2025	08.12.2025	7	1	8
Class room training	09.12.2025	17.12.2025	7	2	9
Final examinations	18.12.2025	27.12.2025	8	2	10
			140	40	180


 ADDITIONAL REGISTRAR/
 MANAGING DIRECTOR (FAC)